



BOARD OF HEALTH MEETING MINUTES
Tuesday, February 27, 2018

BOARD MEMBERS:

Larry Church, Commissioner, Payette County
Nate Marvin, Commissioner, Washington County (Excused)
Tom Dale, Commissioner, Canyon County
Kelly Aberasturi, Commissioner, Owyhee County
Bill Brown, Commissioner, Adams County (Excused)
Richard T. Roberge, MD, Physician Representative (Excused)
Bryan Elliott, Commissioner, Gem County

STAFF MEMBERS:

Nikole Zogg
Doug Doney
Patty Foster
Brian Crawford
Carol Julius
Diane Markus
Katrina Williams
Kirsten Rosin
Brook Feldner

GUESTS:

MEETING CALLED TO ORDER -- CHAIR

Chairman Larry Church called the business meeting to order at 10:06 a.m.

INTRODUCTION OF NEW EMPLOYEES

Diane Markus introduced Brook Feldner, a Licensed Practical Nurse in the Payette and Weiser offices. Brook grew up in New Plymouth and was active in 4H and rodeo. Brook's husband works for Payette County Sheriff's Office and she is happy to be working closer to home.

Kirsten Rosin joins Southwest District Health (SWDH) as a nurse practitioner. Kirsten has previously worked as an RN in surgical trauma at Saint Alphonsus and as a school nurse. Kirsten completed her doctorate in nursing and worked as a research associate for Idaho State University. She enjoys working in the smaller clinics and is really happy to take care of patients who may not have access to other health care.

REQUEST FOR ADDITIONAL AGENDA ITEMS

There were no requests for additional agenda items.

REVIEW AND APPROVAL OF 01/23/2018 MINUTES

No changes to the Board of Health minutes of January 23, 2018 were noted.

MOTION: Commissioner Aberasturi moved to approve the minutes of January 23, 2018 without changes. Commissioner Elliott seconded the motion. Motion approved by unanimous consent.

REVENUE AND EXPENDITURE REPORT:

Financial Manager Patty Foster presented the January financial report. Revenues are at 63% and expenditures are at 54.5%. Personnel costs between December and January were highlighted to show the difference between two and three pay period months. Patty noted that we ended up with a net of \$65,446 for the month.

Patty also pointed out that these financial reports reflect the move of funds that was approved at the January board meeting. The funds board members voted to move total \$755,000 and these funds are now allocated as follows: \$75,000 in medical equipment and training, \$140,000 in computer and electronic medical record (EMR) software replacement, and \$540,000 in capital projects. Patty also pointed out the recent purchase of two Jeep Compass vehicles and one Ford F150 pickup truck for a total of \$67,000.

Public Health Preparedness (PHP) contract revenue was higher than normal due to the receipt of pass through funds that will pass through to our partners in preparedness. At this point we have to receive the funds from Health and Welfare before we pass it through. This represents an increase of \$18,000 in the contract revenue for the month.

Patty also discussed the personnel budget. This fiscal year we had several positions in our personnel budget that we did not fill and several employees who have left to retire or change jobs. After completing the budget process for this past fiscal year efforts were made to self-correct high personnel expenditures and absorb positions vacated through attrition to help slow the rapid rise of personnel costs. Patty asked to move the unused personnel funds to the operating expenses account. She also asked Board members to authorize a transfer of some of these funds to savings to return the money that was used to balance the budget last year. This transfer requires a budget adjustment and board action.

Board members discussed the agency's ability to continue to meet the needs of the citizens in our region while self-correcting excessive personnel expenditures. Nikki explained that the leadership team has committed to thoroughly analyze the needs of the organization any time we have a vacancy to look at where to invest money into the budget elsewhere. Being more engaged in the communities will require some resources and personnel savings can be used for some of these needs.

MOTION: Commissioner Aberasturi moved to transfer \$121,500 from operating to savings. Commissioner Elliott seconded. The motion passed unanimously.

PROPOSED FEE SCHEDULE FOR FISCAL YEAR 2019

Medicare developed a new fee schedule and recommend all providers follow their method of calculation. Patty built a spreadsheet that takes into account Medicaid's relative value units. This new fee schedule allows SWDH to bring our fees for procedures closer to what Medicare or Blue Cross or Regence would be willing to pay for this procedure. Prior to adopting the new method

of calculation of fee we were below that level and will now be at the maximum reimbursable amount from each third party payer.

Patty asked the Board to approve the proposed Fiscal Year 2019 clinic fee schedule.

MOTION: Commissioner Dale moved to adopt the proposed fiscal year 2019 clinic fee schedule as presented and the formula used to arrive at those clinic fees. Commissioner Aberasturi seconded the motion. The motion passed unanimously.

SPECIAL REPORT – OPIOID EPIDEMIC

Claudia Ornelas, Health Education Specialist, provided information on a grant she coordinates for the Prescription Drug Overdose Program (PDOP). Claudia's main role is to connect with providers and promote the usage guidelines and use of Naloxone as well as active use of the Idaho prescription monitoring program. The PDOP is funded through Centers for Disease Control (CDC) and Substance Abuse and Mental Health Services Administration (SAMSHA). She explained the three tools she educates providers about including CDC prescribing guidelines, the prescription monitoring program, and naloxone.

Some of the statistics Claudia shared include that 50% of opioid pain medications are prescribed through primary care providers. In 2012 providers wrote 259 million opioid prescriptions. Idaho specific data presented includes that in 2015 about 218 overdose deaths occurred and about 60% of those were attributable to prescriptions.

EXECUTIVE COUNCIL MEETING REPORT

Commissioner Dale reported that the Executive Council met to discuss several issues. One issue is the funding formula. Pending legislation regarding the funding formula was discussed at the meeting last week. The legislation does not change the formula that the trustees decided on at last year's negotiation meetings.

Commissioner Dale also briefed the executive council on the status of the food fees workgroup. Brian clarified that the licensing fee is mandated by statute. Commissioner Dale did not hear objection from industry representatives regarding implementing fees for pre-opening, re-inspection fees, and late fees. Commissioner Dale asked that staff take the time to look at the services we offer and assign appropriate fees as is allowed in the state Statute.

Industry representatives would like to see the fees charged for the actual service of the licensing be uniform across the state. Commissioner Aberasturi asked Brian to come back with a list of fees and supporting documentation. Commissioner Aberasturi asked if there is supporting documentation that the Attorney General has already developed. Nikki mentioned that Patrick Guzzle from the Idaho Department of Health and Welfare (IDHW) stated the Attorney General had done a previous legal opinion.

FOOD ESTABLISHMENT INSPECTION WORKGROUP UPDATE

Commissioner Dale provided a recap of the recent rule making workshop that the Department of Administration provided last week at Southwest District Health. Commissioner Dale pointed out that the fees established by state statute refer to licensing fees. The statute does not govern fees for inspections or re-inspections or late fees. The statute is very clear that health districts have the authority to charge fees commensurate with the cost of doing these services. Nikki explained that

the industry is supportive of implementing fees for re-inspection fees, late fees and pre-opening inspection fees.

Commissioner Dale would like to share this information regarding food fees at the June Idaho Association of District Boards of Health (IADBH) meeting.

DIRECTOR'S REPORT

Crisis Center Update

Nikki provided a copy of the State Behavioral Health Planning Council's Fiscal Year 2017 Report to the Governor. She explained that the impact of behavioral health to counties is detailed on page 25 of the report. The Joint Finance Appropriations Committee (JFAC) recently approved the budget for funding additional crisis centers. Nikki provided an updated version of the draft crisis center business plan and discussed the status of the crisis center workgroup for Region 3 with Board members. She asked for volunteers for a reoccurring crisis center workgroup. Commissioner Aberasturi volunteered to sit on this committee.

Legislative Update

Nikki provided a brief legislative update. House Bill 562 addresses leaving the formula in place for three years to see how it impacts districts before changing it unless there is an emergency and unanimous consent to change it. That bill is at the House but has not yet been voted on. House Bill 563 is also being carried by Representative Blanksma and would be a Medicaid waiver to expand health care services particularly around conception providing women of childbearing age health care. This bill should be up for consideration this coming week.

Senator Lee is expected to introduce a bill this week to improve the foster care system. Within that bill the health districts are required to provide the venue and the structure for holding citizen review panels that are currently done by Health and Welfare to review open cases within the foster care system on a monthly basis.

EXECUTIVE SESSION – IN ACCORDANCE WITH IDAHO CODE 74-209(b)

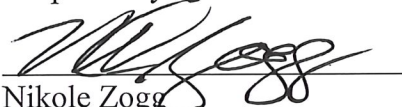
MOTION: At 12:17 p.m. Commissioner Elliott moved to go into Executive Session as authorized by Idaho law 74-206(b) for the purpose of discussing a personnel item. The motion was seconded by Commissioner Dale. Roll call taken: Chairman Church, Commissioner Elliott, Commissioner Aberasturi, Commissioner Dale, all voting aye.

The board came out of executive session at 12:29 p.m. The board made no decisions.


There being no further business, the meeting adjourned at 12:30 p.m.


The next regular Board of Health meeting is scheduled for Tuesday, March 27, 2018 at 9:00 a.m.

Respectfully submitted:


Nikole Zogg
Secretary to the Board

Approved as written:


Larry Church
Chairman


Date